MICA Mitigation Suite is an application that lets you capture mitigation related job data on-site and wirelessly deliver it to a central repository. MICA Mitigation Suite produces moisture mapping documentation of a water damage claim based on the industry standard IICRC S-500.

MICA Mitigation Suite Help Documentation
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For further information or to reach a representative visit: http://www.micaexchange.com
# Table of Contents

- Table of Contents.................................................................................................................. 2
- How to Install MICA on a Laptop/PC.................................................................................. 3
  - Download the Installer........................................................................................................... 3
  - Install MICA......................................................................................................................... 3
  - Open MICA........................................................................................................................... 4
  - Download All Files from the Server..................................................................................... 4
- Getting Started......................................................................................................................... 6
  - Get a Loss on your Device...................................................................................................... 6
  - Download a Loss that is Assigned to You............................................................................. 6
- Get Additional Help.................................................................................................................. 7
  - Online Help Documentation................................................................................................. 7
- Contact Us............................................................................................................................... 7
How to Install MICA on a Laptop/PC

Download the Installer

A link to the MICA Installer will be given to you by a representative of MICA Software, LLC. Please contact us if you need a link to the installation file. Download the installer that corresponds to your device (laptop/PC). There are two installers, one for a 34-bit system and one for a 64-bit system.

*NOTE: If you do not know what type of system you have, go to the Start Menu (on your computer) and right click on “computer” and select “Properties” from the menu that pops up... it will tell you the bit system information.*

Install MICA

Once downloaded, open the installation file and click “run”, it will install MICA for you (it’s a good idea to have all other programs closed when you do this, be sure to save whatever you’re working on and close out of other programs prior to installation of new software). If any alerts pop up on your system, allow MICA access so that it can operate properly on your device. Once the installer has started, it will let you know when it’s finished.
Open MICA

Open MICA from the new icon that says “MICA” on your desktop and enter your username, password, and license key and press “login”. This will open your install of MICA. Contact a MICA representative for login information if you do not have a user account setup (see the help section of this document).

Download All Files from the Server

Once you have MICA open, click on “Download” in the upper left hand side of the screen...

You need to download all the files that correspond to your profile on the server to your device. To do this, click “select all” on the Download page then click “Download” at the bottom of the screen (you need to have an internet connection for this step)...
The program will tell you when the download is complete.

Now you’re ready to get started!
Getting Started

Get a Loss on your Device

Click on “New Loss” in the main menu (in the upper left hand corner) to create a new loss on your device or click “Search” to find a loss on the server.

NOTE: You must be connected to the internet to search for a loss... MICA will search the server online for losses that match your search criteria.

If no one in your organization has created a loss online at http://www.micaexchange.com or uploaded a loss from their device to the server yet, then there may not be anything for MICA to search for (at this time). In that case, start working with MICA by either creating a new loss online (then downloading it to the installation of MICA on your device) or by creating a new loss directly from MICA on your device by clicking “New Loss” in the main menu in the upper left hand corner.

Download a Loss that is Assigned to You

Click on “My Loss” in the main menu (in the upper left hand corner) at any time to return to the home screen. Click on “Download Assigned Loss” (circled in the picture above) to download a loss that has been assigned to you on the server.

Note: An internet connection is required to download a loss that has been assigned to you on the server.
Get Additional Help

Online Help Documentation

Additional help documents can be found online at http://www.micaexchange.com once you have logged in. Click on “Help Files” to download help documents and view video tutorials on how to use MICA.

Contact Us

Please let us know if you have any questions, we are available by email or phone.

For Help with MICA Mitigation Suite Contact:

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MICA Software, LLC.
http://www.micaexchange.com